



# Commencement Central

## What you need to know!

### COMMENCEMENT CENTRAL CHECKLIST

- Purchase your cap and gown
- Make sure you have the correct color tassel
- Purchase your Hood (Graduate Students Only)
- Submit Diploma Information form
- If you have had any changes to your personal info (Name, Address, etc...), now is the time to make those changes-Request a Data Change Form from the Records Office at dbkirby@troy.edu
- Verify name spelling with Registrar personnel
- Order your invitations and/or ring with Balfour
- Discuss graduate school and/or job placement



Go to [www.balfour.com](http://www.balfour.com) for information on rings and invitations

AS SOON AS YOU GET YOUR CAP AND GOWN...

### Open your Cap and Gown package NOW!

If you are **UNDERGRADUATE**, you should have the following items before you leave:

- 1 cap, 1 gown, 1 tassel (tassel should be color appropriate to your department of major).

If you are **GRADUATE**, you should have the following items before you leave:

- 1 cap, 1 gown, 1 tassel, 1 hood (hood and tassel should be color appropriate to your department of major).



### Photography by Photorama

Contact  
334-793-6749

*For Graduation Photos*

### WHAT COLOR TASSEL SHOULD I HAVE?

ARTS AND SCIENCES - WHITE

BUSINESS - DRAB

COMMUNICATION & FINE ARTS- RED

EDUCATION - BLUE\*

(\*Includes Psychology majors)

### TRIO MEMBERS

Student Services will be available to assist you with your exit information.



### ALUMNI ASSOCIATION

Find out what the Alumni is all about.

### HONOR CORDS...

IF YOU ARE A MEMBER OF A TROY UNIVERSITY HONOR SOCIETY, SEE YOUR ADVISOR ON HOW TO OBTAIN YOUR HONOR CORDS.

Debby Kirby/Cherry Alexander  
Registrar's Office  
P.O. Box 8368  
Malone Hall, Room 119  
Dothan, AL 36304  
334-983-6556, Ext. 1333  
Email: dbkirby@troy.edu  
calexander9163@troy.edu

### EXIT EXAMS

Make sure to check with your department of major for exit exam testing dates and times. You must complete and pass your exit exam in order to graduate.

DID YOU KNOW...if you contact your department of major, your advisor can instruct you on how to prepare for the exit exam?